



## 2017 EVENT DATES

### Application for stall(s) or space

Contact Name.....

Business Name.....

Address.....

.....

Postcode.....

Email.....

Phone numbers:-

Mobile ..... Business..... Home.....

Goods for sale.....

Category of stall:- **Craft** **Food** **Trade** **Charity** (Please circle where appropriate)

Do you propose using a generator or LPG **Yes** **No** (Please circle where appropriate)

If you are a food trader please enter the local authority you are registered with:-

.....

#### 2017 Events open to the public

**Victorian Steampunk Sunday 1st October 2017 10am – 4pm** **YES** **NO** (Please circle where appropriate)

**Christmas Market Sunday 3rd December 10am – 4pm** **YES** **NO** (Please circle where appropriate)

I will require.....ELDC stall(s) plus additional.....foot space

I will require.....Table area 10ft x 4ft or a walk in stall (delete where applicable)

I will require.....foot frontage for my own stall/trailer (max depth 10ft)

**Please send a cheque Dated 1<sup>st</sup> May, copy of public liability insurance and relevant Risk Assessment with this form. Cheques will not be presented until confirmation of the Stall No**

Your signature..... Date.....

Please return this form to **Mike Bristow, Larders, Little Butchers Lane , Louth, Lincs, LN11 9JG**

Or email to : [markets@louthindependenttraders.org.uk](mailto:markets@louthindependenttraders.org.uk)

## Trading Terms

All ELDC stalls have boards that cover 10 feet x 4 feet.

No stall fees will be refunded within 21 days of the event day.

All generators must be positioned to the **side** of the stall/trailer and not on the footpath unless previously sanctioned.

You **must** book extra footage for stock displays and generators outside the stall area if you have an ELDC stall.

When using your own stall/trailer you **must** book footage for tow bars, generators and extra displays.

EVENTS	10 FT/ELDC STALL			SPACE FOR TRADERS OWN STALL OR TRAILER PER FOOT		
	NON FOOD	COLD FOOD	HOT FOOD	NON FOOD	COLD FOOD	HOT FOOD
VICTORIAN STEAMPUNK SUNDAY 1 <sup>st</sup> October	£55.00	£55.00	£80.00	£5.5per ft	£5.5per ft	£8.00 per ft
CHRISTMAS CRAFTS 3 <sup>rd</sup> Dec	£60.00	£60.00	£100.00	£6per ft	£6per ft	£10per ft

In order to maintain the quality of the stalls and also to avoid all events becoming identical some alterations to the mix of Traders will occur at these events.

There is no automatic right to attend any or all of our events even if you have attended previously, however if you have previously co-operated by fulfilling your liabilities and obligations then you will Receive a more favourable response for future events.

### Hire contract conditions – legal liabilities and mandatory obligations

Every stall/site hirer must-

- Comply with current hygiene, safety, environmental health and trading standards.
- Comply in full with the fire precaution requirements where applicable.
- Hold a current **public** liability insurance certificate for the respective dates.
- Put in place a price list if selling food and/or drink.
- At the Victorian Fayre ensure that all personnel selling to the public are wearing some form of Victorian costume – **This is not optional**
- Not place 'A' boards in front of your stall/trailer – they are a potential hazard.
- If restocking is necessary during the event open hours this must be carried, **STRICTLY** no vehicles allowed while event is open.
- At no time must you pack away during the event opening hours even if you are sold out!
- Any Trader selling licensed items **MUST** ensure they have a TEN licence, this **WILL** be checked.
- No **Tombola** unless previously agreed by the events committee.
- Following a previous incident when a window was broken in an adjacent property, all stall clips must face inward – your public liability insurance may be affected if this requirement is not adhered to.
- If using an ELDC stall you **MUST** supply your own Green & White striped stall cover which **MUST** be in good condition.
- Generators must be the silent type to be used during any LIT event.

**Failure to comply with any of the above conditions may jeopardise your future applications.**